



IB co-ordinator handbook 09

# Information from the 'Handbook of procedures for the Diploma Programme' 2009 (section Group 1) in relation to the work of the IBID Foundation

This is a copy of the essential passages from the IBO Handbook 2009, section Group 1: Language A1, pages 5-8. All information in green is added by the IBID Foundation

## **1.5.6 A candidate offering two languages A1**

A diploma candidate offering two languages A1 is eligible for the award of a bilingual diploma.

- The candidate must study a different set of world literature works for each language A1 studied.
- The candidate may choose the same author more than once, provided a different work by that author is studied in each language A1.
- The candidate must meet in full the world literature assessment requirements for each language A1.

## **1.5.7 A candidate offering a language A1 and a language A2**

It is not acceptable for a Language A1 candidate to study for world literature a literary work that he or she may already be studying as part of a language A2 course.

## **1.5.8 A candidate offering a language A1 and a language B**

It is acceptable for a language A1 candidate to study for world literature a literary work that he or she may already be studying as part of a language B course.

Re. 1.5.7 - 1.5.8: The IBID Foundation takes care of avoiding any clashes between respective literature lists right at the beginning of the IB course. This can only be done in close cooperation with the IB-school. It is wise to double check possible clashes at the time of registering the Dutch A1 school supported self-taught students at the IBO Cardiff

## **1.7 Language A1 SL school supported self-taught candidates**

A language A1, at standard level only, may be studied as a self-taught language in the following circumstances.

- Where no teacher of the language is available.
- Where an external teacher is unable to see the candidate(s) on a frequent and regular basis and is therefore unable to meet the internal assessment requirements of the language A1 course.

The school supported self-taught option is not considered appropriate for entries of more than five candidates in any language A1 SL.

### **1.7.1 Responsibilities of the school**

Regardless of whether an external teacher is available, a full-time teacher of a language A1 in the school must be appointed to supervise and advise the candidate. The teacher must, in collaboration with the coordinator and external teacher (where available) = the teacher of

the IBID Foundation. The responsibility lies with the school after all, but in the following list you will find indicated what, in practice, will be whose job:

- advise the candidate on choosing a course of study which conforms to IBO regulations IBID sets the literature list according to the strict procedures from the IBO
- ensure that the candidate has access to the works chosen before starting the course of study IBID, the parents and the student
- provide formal literacy training, giving general advice on the techniques required for such tasks as essay writing and the commentary IBID, when possible also in ST-classes in the school
- give the candidate a clear idea of the course of study, the papers to be taken, their format and link to the course studied IBID, in cooperation with the school
- provide the candidate with past examination papers IBID will send past papers as PDF-files to the school and/or the students. The Grade 12 students will take the most recent May-exam paper as mock exam
- ensure that the candidate works regularly, is studying the works approved by the examiner and is preparing seriously for the examination IBID in cooperation with the school
- supervise the work required for the world literature component IBID in cooperation with the school
- ensure that the candidate has regular access to and is familiar with the assessment criteria and corresponding descriptors for all assessed components. IBID

Wherever possible, the candidate should be taught with candidates offering other languages A1 in the school.

### **1.7.2 Course of study**

All works must be chosen from the PBL, where one exists for the language A1 studied, and from the PWL. This includes all works studied in part 4 (school's free choice) and the world literature work studied in part 3 of the course.

IBID will send the final literature list asap at the beginning of the first IB year

Where no PBL exists for the language A1 studied, the candidate's course of study must be made up of:

- six works written originally in the language A1. These works are selected from the school's, teacher's or candidate's own resources and must be submitted to IBCA on form C2 for approval by the examiner responsible for the subject
- five works written originally in a language other than the language A1 studied and must be selected from the PWL list.

The eleven works must be put together such that in Part 2 each text is from a different genre category and that all texts in Part 3 are from the same genre category, in accordance with the syllabus requirements (see the *Language A1* guide, p.14-19). Note also that a list of shorter texts, for example, poems or short stories, that make up a chosen work need to be provided as an attachment to the course of study submitted to IB Cardiff when the request to study the language is made. There are no other restrictions on choices. No reduction in the number of works studied is allowed.

### **1.7.3 External assessment**

The format for the written examination papers and the requirements for the world literature assignment are the same as those for taught candidates.

### **Written examination paper 1 (commentary)**

All language A1 candidates write a commentary on one of the two passages provided. At SL each passage for commentary will be accompanied by 3 or 4 guiding questions.

Of the two passages for commentary one will be a poem.

Please note that we advise our students not to opt for the poem, as we think that a self-taught student cannot be sufficiently trained for poetry analysis .

The other will be a text to which the techniques of literary criticism can be applied and may be selected from works such as:

- a novel or short story
- an essay
- a biography or autobiography
- a journalistic piece of writing of literary merit
- a play.

### **Written examination paper 2 (essay)**

Languages A1 with a PBL—the paper will consist of two essay questions for each of the PBL genre options prescribed for part 3 (groups of works) of the course and four essay questions of a general literary nature. Each candidate will answer one question only.

Languages A1 without a PBL (that is, special request languages A1)—the paper will consist of five essay questions of a general literary nature. Each candidate will answer one question only.

#### **1.7.4 Internal assessment**

In place of the internal assessment component, IB Cardiff will provide an alternative oral examination based on part 2 and part 4 of the candidate's course of study. To enable IB Cardiff to prepare an oral, coordinators must:

- ensure that the school supported self-taught option is set to “yes” on IBIS when registering the candidate for the language A1 SL

IBID will send a reminder to the school

- submit the choice of authors and works on IBIS by **7 October / 7 April**, seven months before the written examinations including the works and authors studied in part 2 and part 4. If the language uses non-Roman script, submit this information on form 1/A1ST.

IBID will send an example soft copy version of the A1AP- and the A1ST form for each student. Coordinators have to transfer these data to IBIS

The oral questions will be based on the choice of authors and works. No changes should be made to the course of study after this form has been submitted to IB Cardiff. Sample questions in the three response languages, English, French and Spanish, are available on request from IB Cardiff.

The choice of authors and works must still be submitted for languages A1 SL without a PBL even if the full course of study has been submitted to IB Cardiff eighteen months before the written examinations.

#### **1.7.5 Alternative oral assessment**

The oral assessment will change as per the May exams 2010. We will provide school and students with all detailed information regarding the format of the orals as soon as this information will be released by the IBO

The format of the oral examination is as follows:

##### **Format of assessment**

The total recording time for the oral is 25 minutes.

**Preparation time**

25 minutes

**Section I**

A guided commentary on an extract from one of the two works studied in part 2. (10-15 minutes recording time)

**Section II**

Candidates will answer one of two questions. Each question will be based on a different part 4 work.

(5-10 minutes recording time)

**Preparation**

Twenty-five minutes preparation time is allowed before the beginning of the examination for the candidate to prepare both the guided commentary for section I and the response to the question chosen in section II.

The candidate is allowed to take brief, working notes into the examination for reference, but may not read aloud a full commentary and response. These notes should be submitted to the moderator along with all other materials.

**Sending material to the moderator**

Submit to the moderator:

- the audio recordings
- all notes made by the candidate during the preparation time
- all copies of the examination papers for the oral examination.

The name and address of the moderator will be provided on the examiner notification that schools receive in **February/August** in the year of the examination. The moderator must receive the material listed above no later than the following **7 May/7 November**.

This part is a major task for the school. The only thing IBID can do is to prepare the students to take this exam. They will do some mock oral commentaries with us, our aim is to do that through Skype or MP3-documents.